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Universiteitsraad]; 5.1.2e @leidenuniv.nl]; 5.1.2e 5.1.2e @FSW.leidenuniv.nl]
From: Universiteit Leiden - Universiteitsraad
Sent: Wed 10/9/2024 9:27:16 AM
Subject: Invitation Information session: procedure and guidelines for the organization of events

Dear all,

As a university community, we greatly value students and staff members efforts in organizing events and activities on current issues. In response to questions about the procedure and criteria for organizing such events, the Executive Board has developed and issued a new approach earlier this year, meant to create more clarity and transparency. During this session, the guidelines and procedure will be presented by 5.1.2e 5.1.2e; there will also be an opportunity to ask questions.

There will be **two information sessions on 10 October (17:30-19:00 hrs, Wijnhaven, 2.19, the Hague) and 16 October (17:30-19:00 hrs, Lipsius, 1.23, Leiden).**

 [Bijlage 1 Criteria en procedure ter bevordering van inclusieve en veilige evenementen.pdf](#) was shared with the University Council as attachment to the answers about the security measures.

LAG and DSP-SC have already raised questions about the criteria and procedure. It's too short notice to discuss this document with the Executive Board during the Overlegvergadering on Monday 14 October. If the majority of the Council agrees, we could address this topic in the Overlegvergadering of December.

Best regards,
5.1.2e

From: 5.1.2e 5.1.2e @hum.leidenuniv.nl
Sent: Tuesday, October 8, 2024 9:57 PM
To: 5.1.2e 5.1.2e @law.leidenuniv.nl
Subject: Procedure and criteria events

Hi 5.1.2e

Ter informatie, wellicht goed als de UR hiervan ook op de hoogte is en aanwezig is.!

Met groet,
5.1.2e

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Dear all,

I would like to bring to your attention a recent [announcement](#) by the university which seeks to clarify its criteria and procedure for the organization of events. In essence, it formalizes some aspects which have been changed last year (approval goes through the faculty), and offers more specifics on specific types of events about which there was insufficient clarity. It may not answer all your questions, but hopefully it's a step in the right direction.

For those interested, I am organizing two sessions on 10 October (17:30-19:00 hrs, Wijnhaven, 2.19, the Hague) and 16 October (17:30-19:00 hrs, Lipsius, 1.23, Leiden), where the main procedure will be explained, but also questions can be posed (you can find details in the announcement).

Please feel free to share this message with others you may know who are organizing events and have questions about procedure.

